
SEPTEMBER NEWSLETTER

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From the Principal's Desk

By Judith A. Gephart

Shannee Middle School

The habits that we develop can either make us or break us. As writer Samuel Smiles put it, "Sow a thought, and you reap an act; sow an act, and you reap a habit; sow a habit, and you reap a character; sow a character, and you reap a destiny."

As parents we need to take the time to ensure that students are developing good habits. The habits that students form now are going to become the way they operate in the future. Habit training must begin at an early age and must be taught consistently. To sum it up, an English poet once said, "We first make our habits, then our habits make us."

Disbursement of Medication

Before any medication (**including any over the counter medication**) may be administered to or by any student during school hours, the Board requires that the following conditions are followed:

1. A written request by the parent to the principal.
2. The written order of the prescribing physician.
3. The dosage and name of the drug.
4. The time at which, or special circumstances under which, the medication shall be administered.
5. Length of period for which medication is prescribed.
6. Possible side effects of the medication.
7. All such prescription drugs must be maintained in their original container
8. Blank medication permission forms and blank asthma permission forms are available in the office.



**Picture Day is
Thursday, Oct. 6th**

Please remember these **IMPORTANT** cafeteria rules:

1. Food from McDonald's, Pizza Hut, Subway, etc. cannot be ordered in or delivered to students by parents.
2. Glass containers are prohibited.
3. Carbonated/caffeinated beverages are not permitted in school.



Dress Code

The Middle School Dress Code can be found on page 16 of the fifth and sixth grade handbook and on page 18 and 19 of the seventh and eighth grade handbook. When shopping for school clothes modesty is always welcomed.

Please be aware that the dress code at the middle school has changed. **Shorts must be a “Bermuda Short” length. That is defined as within 1 inch of the knee.** Students who do not comply with the dress code will be given a verbal warning for the first violation. Further violations will result in progressive discipline. Parents may be called to provide a change of clothing.

Here are specific rules that you need to discuss with your students:

Tank tops, spaghetti straps, muscle shirts, halters, bare midriffs, cut-off shirts and short tops are unacceptable for school wear. Shoulders must be covered.

Excessive make-up, face painting or writing on other students is not permitted at any time.

Sleepwear, pajama bottoms or slippers are not permitted.

Ragged clothing or offensive language/sayings that distract from the learning environment should not be worn to school.

Violators of the dress code will be given a written warning for the 1st offense. Further violations will result in progressive discipline.

The violation must be corrected before the student can go back to class. This may be a phone call to parents for different clothing, changing clothes, or the administration providing something for the student to wear.

Attention Seventh Grade Parents

The ODH is now requiring that all students entering seventh grade will need to have a diphtheria, tetanus, and pertussis (Tdap) booster. This immunization can be obtained from the Allen County Health Department or from your family physician. The school will require proof of this immunization or your child could be excluded from attending school until the immunization requirement is met. If you have any

questions, you can contact Andrea Vogelgesang, RN, School Nurse, at 419-998-8065.



Box Tops for Education

Our PTC is now collecting Box Tops for Education. Please have your student bring Box Tops into the main office of the Middle School. Please see attached flyer.



Spirit Wear

We now have Spirit Wear available to order online through Cappie Sportswear. The website displays all the items that can be ordered. The deadline is Sept. 12th. To place your 2016 Shawnee Middle School order please visit:

shawneepride16.itemorder.com
www. is not needed in the website

Middle School Parking Lot

In past years, I have had several calls about the parking lot during dismissal. One call was about two parents getting into a confrontation in the parking lot. Once again remember, our children are watching and learning – even when you think they are not.

Dismissal is a chaotic time so please allow yourself ample time to sit in the lot and leave. Another suggestion I would like to make, is to pick up your student at 2:45 PM after busses have left and traffic has cleared. If you decide to do this, students can wait by the front benches outside.

Dismissal Procedures.....

Students riding busses will load in front of the high school. Therefore, both traffic lanes can be utilized in the PM. Parents can enter the Zurmehly Road entrance. Make sure all parking lot lanes are used. Parents can also use the Beeler Road entrance as long as they enter before 2:35. Cars should pull up as far as possible. To avoid congestion in the PM, you may want to wait until 2:45 to pick up your student. At this time all busses will be gone. If you choose this option, just have your students wait by the doors at the main office. Students should not be picked up in the back of school. Also, remember students may cross your path (USE CAUTION). Please be courteous.

Bus Passes

Bus passes (passes to ride a different bus to a friend's house) will not be issued in the Middle School except for emergency situations. The Transportation Department has asked us to stop issuing bus passes due to the amount of students riding the bus. If your student needs to have a bus pass, we need to have a written note or a phone call before the pass can be issued.

School Messenger

The district will be utilizing the School Messenger, messaging system throughout the year. In most cases, this system will be used to give reminders to parents for school cancellations, 2 hour delays and any other upcoming school events. The system is programmed to call the primary phone number of parents for a variety of reasons that impact the safety and academic performance of your students.

Computer Network Agreement Form

Shawnee Schools has an Acceptable Use Policy. Your student received a copy of this policy on his/her first day of school in his/her agenda. Please read over the new policy with your

student and sign the Computer Network Agreement Form along with your student's signature accepting the terms of the policy. If your student misplaced his/her copy please have them stop by the office and pick up a new one.



We would like to remind parents to call the attendance office when your student is absent. The attendance office has voice mail (419-998-8058) available 24 hours a day for your convenience. Failure to call regarding absences for any reason will result in your student being counted unexcused for the day. Thank you for your time in this matter.

Shawnee Athletic Boosters Chicken Dinners

Friday, September 30th

3:30 pm – 6:30 pm

Shawnee Middle School Cafeteria

\$8.00 – Dine In or Carry Out

Tickets available at the High School
Athletic Office

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Wednesday, September 21st

***Teacher In-Service – 2-Hour Delay
Schedule***

Calendar of Events

Monday, September 5, 2016

NO SCHOOL – Labor Day

Tuesday, September 6, 2016

8th Gr. Football vs. St. Mary's – 5:00 PM
Volleyball vs. St. Mary's – 5:00 PM
Cross Country at Spencerville – 4:30 PM

Wednesday, September 7, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Thursday, September 8, 2016

7th Gr. Football at St. Mary's – 5:00 PM
Volleyball vs. Allen East – 5:00 PM

Friday, September 9, 2016

Saturday, September 10, 2016

Cross Country at Spencerville – 9:00 AM

Monday, September 12, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Tuesday, September 13, 2016

PTC Meeting at 9:00 AM

8th Gr. Football at Van Wert – 5:00 PM
Volleyball at Defiance – 5:00 PM
Cross Country at Elida Inv. – 4:30 PM

Wednesday, September 14, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Thursday, September 15, 2016

7th Gr. Football vs. Van Wert – 5:00 PM
Volleyball vs. Bath – 5:00 PM

Friday, September 16, 2016

Saturday, September 17, 2016

Monday, September 19, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Tuesday, September 20, 2016

8th Gr. Football vs. Ottawa Glandorf – 5:00 PM
Volleyball at Van Wert – 5:00 PM
Cross Country vs. O.G./Allen East – 5:00 PM

Wednesday, September 21, 2016

2-Hour Delay – Teacher In-Service

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Thursday, September 22, 2016

7th Gr. Football at Ottawa Glandorf – 5:00 PM
Volleyball at Bluffton – 5:00 PM

Friday, September 23, 2016

Saturday, September 24, 2016

Cross Country at Van Wert – 9:00 AM

Monday, September 26, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Tuesday, September 27, 2016

8th Gr. Football vs. Kenton – 5:00 PM
Volleyball vs. Kenton – 5:00 PM
Cross Country at Bath Inv. – 5:00 PM

Wednesday, September 28, 2016

7/8th Gr. Quiz Bowl Practice – 2:40-3:30 PM

Thursday, September 29, 2016

Magazine Kick Off Sales
7th Gr. Football at Kenton – 5:00 PM
Volleyball vs. Elida – 5:00 PM

Friday, September 30, 2016

