

## **NOTES FROM FOOD SERVICE**

The USDA has mandated that all schools have an unpaid meal policy. Below is the policy that Shawnee Food Service has written and put into practice.

### **SHAWNEE SCHOOLS**

#### **CHARGE POLICY FOR UNPAID MEALS**

- **Students in elementary and middle school may charge up to \$10.00. There is NO CHARGING at the high school.**
- **Weekly unpaid balance letters will be sent home to parents of elementary students.**
- **When a student reaches the charge limit a phone call will be made to the parents by the food service staff.**
- **When the limit is reached a student may get a courtesy meal of a peanut butter sandwich and milk. If there is an allergy, a cheese sandwich will be substituted. A high school student may ask for the courtesy meal if they have no money.**
- **Food service staff will work diligently to enroll all eligible students in the free/reduced meal program.**

If you have any questions please contact Sally Allen Nutrition Services supervisor. 419 998-8036